



[IDOE Kindergarten Transition Values:](#)  
How Do They Work in First Steps?  
*Concrete examples of DATA SHARING*



**Before the transition meeting:**

- 30-month notice to the LEA (including Schools for the Blind, Visually Impaired, Deaf, and Hard of Hearing).
- IFSP to Head Start or other desired preschool settings.
- Prior Written Notice for the transition meeting to ALL potential programs the family wants to invite and team members.

**During the transition meeting:**

- Allow each transition representative an opportunity to discuss their program.
- Ask about how partners prefer to share/receive data.
- Facilitate the exchange contact information between the family and all interested parties.

**After the transition meeting:**

- Send the Individualized Transition Plan to the child's physician.
- Send ongoing reports and evaluations to all relevant programs (e.g., LEAs, Head Starts, Preschools).
- Schedule time in your calendar to ensure all parties have necessary information prior to the IEP meeting to ensure that all services (including hearing and vision services) can start on the child's 3<sup>rd</sup> birthday.

**Ways to Embrace Everyone:**

Many programs send information to families in written form. We know that up to 1.5 million adults in Indiana struggle with literacy (Indiana Literacy Association), and we want to be sure we're sharing information with families in a way they can access. Consider asking "How do you prefer to receive information (e.g., in writing, verbally, via video)?"