

December 2021

OFFER TO RECOMMEND APPOINTMENT  
INDIANA UNIVERSITY  
BLOOMINGTON, INDIANA

Contained herein are the terms and conditions of an offer to you for the position described below. The proposed offer, if tenure is involved, is subject to the approval of the Board of Trustees of Indiana University; otherwise, it is subject to formal administrative approval.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Rank: \_\_\_\_\_  
Department: \_\_\_\_\_ School: \_\_\_\_\_ Campus: \_\_\_\_\_  
Annual Salary Rate \$ \_\_\_\_\_ Rate Basis: [ ] 10 months [ ] 12 months [ ] other actual pay for the period \$ \_\_\_\_\_

Initial Appointment to begin on \_\_\_\_\_ and end on \_\_\_\_\_

Type of Appointment:

- Tenured\*  
 Tenure-Probationary\*  
Credit is being granted toward tenure for prior service of \_\_\_\_ years; assuming continuous full-time service and positive reappointment decisions, the tenure decision to be made by May 1, \_\_\_\_\_; the tenure decision to become effective July 1 of the following year (the end of the 7<sup>th</sup> year of countable service.)  
 Convertible to Tenure-Probationary  
 Non-Tenure Track – Probationary: assuming continuous full-time service and positive reappointment decisions, the long-term contract decision to be made by May 1, \_\_\_\_\_  
 Long-term Contract for \_\_\_\_ years  
 Limited Term

Conditions:

Benefits:

- Participation in Retirement Plan 10  
 Option to join Medical, Dental Care, and Long-Term Disability Plans  
 Group Life Insurance  
 IU Tuition Benefits for employee and dependent children of employee.

**Benefit plan details may be viewed at: <https://hr.iu.edu/benefits/index.html>**

AT INDIANA UNIVERSITY, CANDIDATES FOR FACULTY POSITIONS IN TENURED OR TENURE-PROBATIONARY STATUS ARE EXPECTED TO ACCEPT THE TERMS AND CONDITIONS OF THE PROPOSED APPOINTMENT PRIOR TO AN OFFICIAL OFFER BEING EXTENDED. UPON APPROVAL OF APPOINTMENT TO A TENURE-RELATED POSITION DESCRIBED ABOVE, THIS DOCUMENT SHALL SERVE AS THE FORMAL TENURE AGREEMENT.

\_\_\_\_\_  
(Chairperson/Unit Head's Signature) \_\_\_\_\_ Date

\_\_\_\_\_  
(Appointee's Signature) \_\_\_\_\_ Date

Offer recommended \_\_\_\_\_  
(Dean/Director Signature) \_\_\_\_\_ Date

Approved \_\_\_\_\_  
(Vice Provost for Faculty and Academic Affairs' Signature) \_\_\_\_\_ Date