

Authorization Request

This form is to authorize adjustments after you have registered. If you have not yet registered in any classes, you should fill out a Program Planning Sheet instead. This form is valid only through the end of the first week of classes.

If you want to ADD a course that requires AUTHORIZATION (permission), complete this form, obtain the professor's signature and return the form to the Music Graduate Office. (Courses requiring authorization have "PERM" listed on the Schedule of Classes).

The Music Graduate Office will send you an email once authorization is entered. This can take up to one full business day. Once you are authorized, you will be able to adjust your schedule online through one.iu.edu.

Submitting this form DOES NOT change your schedule; it is for authorization only. After you receive the email confirming your authorization has been entered, you must change your own schedule through one.iu.edu.

NOTE: Schedule adjustment on One.IU ends on Sunday following the first week of classes. Beginning on the Monday of the second week of classes, the registration and authorization procedure are different. Contact the Music Graduate Office for more information.

(Please type or print all the information requested.)

Student Name: _____ Student ID# _____

IU Email Address: _____ Semester/Year (for ex., Fall 2033): _____

Degree: _____ Major: _____

Subject-Catalog Number (MUS-A 000): _____

Related Class # (drill, etc.): _____

Class # (1234): _____

Approval

Name of Instructor: _____

Signature of Instructor: _____ Date: _____

Submit the completed form to the Music Graduate Office (musgrad@indiana.edu or JS 120).

Office Use Only

☐ Auth Added

☐ Email

Date: _____