



## Graduate Scholars Fellowship

The Graduate Scholars Fellowship is a **multi-year award** designed to guarantee that the student receives full stipend, tuition and health insurance throughout the time they are working towards the Ph.D. or M.F.A. degree. **One year is a pure graduate fellowship** with no duties beyond continued progress towards the degree. During that year, the stipend level is \$19,000-\$25,000 depending on the discipline. The fellowship year stipend and subsidized health insurance are provided by the University Graduate School. Tuition is funded by the department, College, or School. **For the remaining 2-4 years, funding is the responsibility of the Department**, and is derived from a combination of awards, scholarships, research and/or teaching assistantships. Funds for a **recruiting visit** to Bloomington are also included to those who are offered the award.

### *Eligibility Criteria:*

1. Nominees must be **new students** proposing to enter a **Ph.D. or M.F.A.** program. Current IU students are only eligible if they are newly applying into a Ph.D. or M.F.A. program for the following fall term.
2. Nominees should have outstanding academic backgrounds and excellent chances of obtaining their Ph.D. or M.F.A. degree. An **undergraduate GPA of at least 3.5** is strongly recommended, but Master's coursework and other relevant experience will also be recognized.
3. Citizens, nationals, and permanent residents (holders of a Permanent Resident Card) of the U.S.A.
4. Individuals belonging to one or more of the following classes:
  - a) Must be an underrepresented minority, URM, in their particular discipline. The term URM includes. DOMESTIC African Americans, American Indians, Alaska Natives, Asian Americans, Hispanic Americans, or Pacific Islanders/Native Hawaiians.
  - b) Person with disabilities. Under ADA, an individual is considered to have a disability if he or she has a physical or mental impairment that substantially limits one or more of his or her major life activities, has a record of such impairment and can provide documentation. For more information about documentation criteria visit: <http://studentaffairs.indiana.edu/disability-services-students/request-services/documenting-disability.shtml>
  - c) A gender minority (<30% of the current graduate population in the department).
  - d) A first generation college student (a student whose legal custodian(s) did not complete a four-year college degree).

### *Procedure and obligations of the host unit.*

- 1) **Students must be nominated by their departments/schools.** In nominating the student, the department agrees to support and to train that student, and to encourage the student's participation in campus-wide mentoring activities, as appropriate. Departments must also agree to ensure that award recipients do not accept other graduate awards or employment during the period of funding, and to submit an annual progress report on behalf of the student.
- 2) **The nominating department agrees to provide 2-4 years of graduate appointments (e.g., Aship, RAship, or GAsip),** plus tuition and subsidized health insurance, turning the one year of stipend funding from the University Graduate School into a multi-year package. We encourage departments to

put together 3-year packages for M.F.A. students, 4-year packages for students entering with a Master's degree, and 5-year packages for students entering with a bachelor's degree.

- 3) The nominating department agrees to the following funding terms and obligations:
  - a) One (1) year of fellowship stipend and health insurance provided by the University Graduate School. This fellowship year requires the host College/School/Department unit to provide a full 30 credit hour fee remission.
  - b) 2-4 years of Student Academic Appointment support (Associate Instructor, Research Assistant, or Graduate Assistant) with stipend, a full 30 credit hour fee remission, and health insurance from the home department
  - c) Departments and programs **are encouraged to provide additional support** in terms of stipends, travel awards, etc., and to include this in their offer letters.

***\*\*Please see below for the typical funding template used for this award\*\****

## Graduate Scholars Fellowship Nomination Guidelines

**CONFIDENTIALITY** – Each nomination is confidential and will only be viewed by the selection committee and by professional staff who administer the awards.

The Chair of Graduate Admissions, Director of Graduate Studies, Departmental Chair or Associate Dean of Graduate Studies should complete and submit the following for each student nominee (**no more than four (4) student nominations** for the Graduate Scholars Fellowship):

1. Secure approval from their dean of graduate studies (i.e. School of Education, School of Optometry—dean's approval is not required for programs in the College of Arts and Sciences).
2. **Rank** your department's nominations with #1 being the strongest candidate for the award(s) for which each student is eligible. Please list candidate names in alphabetic order. These nominations should be listed on the Nomination and Ranking Form included with the general guidelines for recruitment awards.
3. A **complete copy** of the student's application for admission to Indiana University.  
Applications must include:
  1. Application form
  2. Statement of purpose
  3. Recommendation letters
  4. Transcripts and official GRE test scores
4. A brief **supporting statement** (no more than 2 paragraphs) explaining: a) why this candidate is outstanding; b) how well matched the candidate's interests are to the strengths of the department; c) how the department recruited the student (how much contact and by which faculty); d) the likelihood the candidate will choose IU over competing offers.
5. A brief **funding statement** (1-2 paragraphs) describing how the department plans to fund students in the years in which they are not receiving fellowship funds. This should include anticipated stipend amounts for SAAs, any available funding for further fellowship years, possible funding from the school/college, potential travel funds, and/or available funding through training or research grants. Please keep in mind that whatever funding the department provides must cover health insurance and a fee remission. When considering funding students in future years, 3-year packages should be developed for incoming M.F.A. students, 4-year packages for Ph.D.-seeking students entering with a Master's degree, and 5-year packages for Ph.D.-seeking students entering with a bachelor's degree. **Please see below for the typical funding templates for these awards.** The same funding outline may be used for each application, but please include it with each nomination packet.
6. A brief **department diversity statement**, describing the department's current diversity and any initiatives to increase recruitment and retention of a more diverse graduate student population. Each statement should be tailored to the particular fellowship the nomination is for. For example, what efforts has the department made to identify and to recruit members of underrepresented groups? What mentoring activities, professional-skills training, and career-development opportunities will be available to the student in your department?

Departmental nominations for Recruitment Awards must be submitted online through as one pdf per student through the UGS Fellowships & Awards Canvas course no later than 4p.m. on the deadline. (<https://iu.instructure.com/courses/1630134>).

To be added to Canvas please send your IU username and department name to [ugsawrd@indiana.edu](mailto:ugsawrd@indiana.edu).

*For Departments NOT in the College of Arts and Sciences*

**Graduate Scholars Fellowship**

Year	Department/School/College	University Graduate School (Fellowship Year)
Year 1	Tuition remission of up to 30 credit hours	Fellowship with no SAA duties. Stipend award of \$19,000 - \$25,000, plus subsidized health insurance.
Year 2	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 3	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 5	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	

Student Academic Appointment (SAA) may be in the form of AI, GA, or RA positions.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment during the term of the fellowship; and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

*For Departments in the College of Arts and Sciences*

**Graduate Scholars Fellowship**

Year 1	<b>College of Arts and Sciences</b> Tuition remission of up to 30 credit hours	<b>University Graduate School (Fellowship Year)</b> Fellowship with no SAA duties. Stipend award of \$20,000 - \$25,000, plus subsidized health insurance.
Year 2	<b>Department of «Dept_Applied»</b> Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	<b>College of Arts and Sciences</b> \$5,000 supplemental stipend
Year 3	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 4	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 5	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend

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