

## Readings and Research Course Forms-Instructions for Students

If you would like to take GEOG-X 473 Internship, GEOG-X 490 Readings, GEOG-G 830 Readings in Geography, or GEOG-G840 Research in Geography, please begin by discussing it with the faculty member you wish to be your instructor. Once they have agreed, will download the appropriate form from the [Faculty + Staff Intranet](#).

Work with the professor to complete the form. This is an important step as it ensures both of you agree about expectations for the work you will complete during the semester. Once you are in agreement about the content of the form, both of you sign it.

Give the original signed copy to the Graduate Student Coordinator. They will keep a physical copy and give a physical copy to both you and the instructor.

## Readings and Research Course Forms-Instructions for Faculty

If a student approaches you and requests that you guide them in one of the abovementioned courses, please consider what you want them to achieve under your tutelage and if you have the time required to meet the standard that you would expect others to give to you. Please be clear on what you are expecting from the course to avoid confusion at semester end when you are calculating their grade.