

DEPARTMENT OF FOLKLORE & ETHNOMUSICOLOGY

PHD QUALIFYING EXAM PLANNING

This form should be picked up by the student before meeting with the dissertation chair regarding the qualifying exam. The first part of this form should be filled out at the initial meeting with the dissertation research committee (initially the Ph.D. Qualifying Examination Committee). After the meeting, the form should be returned to the Graduate Student Services Assistant, who will hold it until the exam. The student and committee members should feel free to make copies of this form after the initial meeting.

STUDENT _____

To be filled out by the Graduate Student Services Assistant:

is eligible to take qualifying exam is eligible under the following conditions:

PhD Exam Committee (I don't need signatures, just names)

_____ (chair)

	DATE	DGS APPROVAL
At least 3 months (6 months recommended) before exam/hearing STUDENT AND EXAM COMMITTEE MEET	_____	
At least 2 months before exam/hearing READING LIST APPROVED BY DIRECTOR OF GRADUATE STUDIES	_____	<input type="checkbox"/>
At least two weeks before student receives exam questions DRC CHAIR SUBMITS EXAM TO DIRECTOR OF GRADUATE STUDIES	_____	<input type="checkbox"/>
At least one week before student receives exam questions STUDENT DISTRIBUTES RESEARCH PROPOSAL TO EXAM COMMITTEE & SUBMITS NOMINATION TO CANDIDACY E-DOC THRU ONE.IU	_____	
STUDENT RECEIVES EXAM QUESTIONS	_____	
One week after receiving questions STUDENT SUBMITS WRITTEN ANSWERS	_____	
Within two weeks of submission of answers ORAL EXAM/HEARING IS HELD	_____	

COMPREHENSIVE EXAMINATION:

Date of Written Examination: _____

Date of Oral Exam/Proposal Hearing: _____

GRADE:

Recommend Pass with Distinction ()

Pass ()

Pass with Remedial Work ()

Fail ()

Nature of Remedial Work

PHD EXAM COMMITTEE:

_____ **(chair)**
