

Becoming a Licensed Teacher in Indiana

Office of Teacher Education Program Benchmarks

- **ADMISSION TO INDIANA UNIVERSITY:** See <https://admissions.indiana.edu/> for admission details. Initial assignment to University Division for orientation to the university's Schools and Colleges and undergraduate programs, declare a major, obtain program planning sheet, complete pre-requisites, and establish 2.5 GPA minimum.
- **ACADEMIC ADVISING:** Available from the School of Education to any individual by appointment. Appointments may be made by visiting <https://one.iu.edu/task/iub/student-appointment-scheduler>. If you do not have an IU student ID number, you may schedule an appointment by calling 812-856-8500 or stopping by the Office of Teacher Education, ED 1000. E-mail general questions to the Office of Teacher Education Academic Advisors at: edhelp@indiana.edu. Additional Academic Advising information is available at: <https://education.indiana.edu/students/undergraduates/academic-advising/index.html>
- **CERTIFY TO THE SCHOOL OF EDUCATION (SoE):** Upon completion of School of Education (SoE) certification requirements, your University Division pre-Education student status will be changed to School of Education>Education Undergraduate. You will meet with an Education advisor in the Office of Teacher Education.
- **TEACHER EDUCATION PROGRAM (TEP):** Upon enrollment in or completion of all TEP required admission courses, apply online at: <https://education.indiana.edu/students/undergraduates/index.html>
- **PROFESSIONAL EDUCATION:** Upon admission to the TEP, teacher candidates receive authorization to register for the professional Block courses and field experiences in their program. Once admitted to the TEP, students are required to begin the professional education Block I courses in their program and successfully complete them in sequence. Students who delay completion of a Block or who take a gap semester between Blocks will **ONLY** be permitted to continue on a space available basis.
- **FIELD EXPERIENCES:** Students will be assigned to pre-school, elementary, or secondary schools as determined by the program. Students will be held to professional standards of behavior and will be required to provide a **BACKGROUND CHECK** for their placement site in order to begin.
- **STUDENT TEACHING:** Students will be added to a Canvas course containing information needed to prepare for student teaching, and are expected to review all of the information provided. While modules will vary by program, most students will receive information about the application process and submission intake periods, general information regarding student teaching, and information specific to the edTPA requirement. All students must apply to student teach at least one semester before student teaching in order to receive a placement. For optimum placement options, students should apply during the fall semester (main intake period in October) for student teaching in the fall or spring of the following year. "Last chance" application intake will occur in September for spring placements, and in January for fall placements. All placements are arranged by the Office of Clinical Experiences, ED 1000, stuteach@indiana.edu. Most student teaching placements are coupled with a seminar, and teacher candidates are required to complete the teaching performance assessment (edTPA) through this seminar (e.g., EDUC-M 420).
- **CAREER CONNECTIONS:** Teacher candidates are required to establish a Career Connections Online account to participate in School of Education professional development opportunities and job search services. Candidates submit their resume to Career Connections Online for review. Once approved, they are eligible to participate in prescheduled interviews with school districts at the School of Education Annual Interview Day in April. Professional development opportunities include resume writing and interview techniques workshops, guest speakers, and a Job Search Strategies for Educators class (EDUC-M 202). Visit: <https://education.indiana.edu/students/careers/index.html>
- **GRADUATION:** Students must submit an online application for a degree two (2) semesters before graduation. Complete the **Apply for Graduation** online form at: <https://info.educ.indiana.edu/TEIS/frm/Login.aspx>
- **LICENSING:** Upon successful completion of a Teacher Education Program, successful completion of licensing tests, certification in combined Adult/Child CPR/AED, and certification in suicide prevention, teacher candidates may apply for a teaching license at: <https://license.doe.in.gov/>