

Verification of Coursework Not Applied to a Bachelor's Degree

Graduate Courses taken as an Undergraduate: Graduate courses taken during the last semester of the undergraduate career may be applied to a graduate program only if the coursework was not used in the undergraduate degree. Graduate courses taken prior to the last semester may ordinarily not be applied to a graduate program. An undergraduate GPA of 3.00 or higher is required (exceptions are made in majors where grading is especially stringent).

Undergraduate Courses used in Graduate Degrees: For Master's degrees, up to 6 credits may be undergraduate course credits at the 300 and 400 level, however courses counted in a bachelor's degree may not be counted in a Master's degree. Undergraduate course credit cannot be counted in EdS or Doctoral degrees.

Student Information

Name: _____ ID Number: _____

Email: _____ Degree: _____

Major(s)/ Program: _____ Minor: _____
(if applicable)

Department: _____ Second Department: _____
(For double majors)

Course Information

Semester / Year	Course Number and Title	Hrs.	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approval

By signing this form, you are verifying that to the best of your knowledge, the coursework was not applied toward an undergraduate degree and is relevant to the student's Plan of Studies.

Signature – Advisory Committee Chair/Advisor _____ Printed Name _____ Date _____

Signature – Advisory Committee Co-Chair _____ Printed Name _____ Date _____
(if applicable)

Signature – Undergraduate Recorder _____ Printed Name _____ Date _____