



IT'S ALL  
YOU

stay true Ψ

OFFICE OF STUDENT CONDUCT

LIBBY SPOTTS, ASSOCIATE DEAN AND DIRECTOR  
LAURA MALS, ASSOCIATE DIRECTOR  
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KNOW THE CODE

# Student Rights, Responsibilities, and Conduct

# Code of Student Rights, Responsibilities, and Conduct



[HTTP://STUDENTCODE.IU.EDU](http://studentcode.iu.edu) OR GOOGLE “IU CODE OF CONDUCT”



# The Office of Student Conduct

- Personal Misconduct
- Academic Misconduct
- Student Organizations
- Sexual Misconduct, Harassment, Stalking, and Domestic/Dating Violence
- Conflict Resolution

# Goals of the Conduct Process

- Hold student accountable with fairness and dignity
- Protect welfare of IU community
- Educate students about expectations of IU students and what it means to be a part of a community
- Provide developmental learning experiences that give student opportunities to reflect on why they are at IU and how to accomplish their goals
- Fairly, effectively, efficiently administer the *Code of Student Rights, Responsibilities, and Conduct*

# Academic Integrity

64%

# Academic Misconduct

## What is Academic Misconduct?

- Cheating
- Fabrication
- Plagiarism
- Interference
- Violation of Course Rules
- Facilitating Academic Dishonesty



# Academic Misconduct - the Why

## Why do Students Engage in Academic Misconduct?

- **Internal and external sources of pressure** (Cornell University, 2016)
- **Lack of “joy in learning”** (as cited in Pavela, 2016)
- **It seems like a victimless crime** (as cited in Pulvers & Diekhoff, 1999)
- **Lack of procedural knowledge** (Cornell University, 2016)

Alleged  
AM

- Paper submitted through Turnitin
- Reported by another student
- Detected by Faculty

Faculty/  
Academic  
Unit

- Meet with Student
- Implement Action
- Report to the Office of Student Conduct

Dean of  
Students/  
OSC

- Discuss with Academic Unit
- Meet with Student/Implement Action
- Academic Integrity Seminar

# Academic Misconduct - How to Report

[https://indiana-advocate.symphlicity.com/public\\_report/](https://indiana-advocate.symphlicity.com/public_report/)

Office of Student Conduct  
(812) 855-5419

# Academic Misconduct - the Consequences

- Faculty
  - % Drop in Grade
  - 0% Grade
  - Fail Class
  - Removal from Class
  - Redo Assignment
  - No Penalty
- Dean of Students/OSC
  - Academic Integrity Seminar
  - Disciplinary Probation
  - Suspension or Expulsion from all IU campuses

# Academic Misconduct - AI Seminar

- Content
  - What is Academic Misconduct?
  - Case Studies/Practice
  - Personal Values
  - Campus Resources
- Logistics
  - 8 hours (over 2 days)
  - Discussion Based
  - Skill Building
    - Citations
    - Paraphrasing
    - Summarizing

# Academic Misconduct - Prevention

- ✓ 64% of HS Students cheated/36% of HS Students plagiarized (Ramirez, 2008)
- ✓ Factors that discourage Academic Misconduct (as cited in Caldwell, 2010, p. 3)
  - ✓ Perceptions of Peer Behavior
  - ✓ Faculty understanding and acceptance of policies about academic integrity
  - ✓ Overall effectiveness of policies
  - ✓ Severity of the penalties imposed on those who cheated

# Academic Misconduct - Prevention

- Recognize & affirm academic integrity as a core institutional value
- Foster a lifelong commitment to learning
- Affirm the role of teacher as a guide and mentor
- Encourage student responsibility for academic integrity
- Clarify expectations for students
- Develop fair and creative forms of assessment
- Reduce opportunities to engage in academic dishonesty
- Respond to academic dishonesty when it occurs
- Help define and support campus-wide academic-integrity standards

# Disruptive and Threatening Students



# Disruptive Behavior

- **Step #1: Notice it.**
- **Step #2: Acknowledge it by confronting it.**
- **Step #3: Act on it. Report.**

# Disruptive Behavior - Step 1

- Step #1: Ask the student to immediately and respectfully end the behavior by:

Asking the student to stay after class so that you can discuss why the behavior is inappropriate or disruptive

**OR**

Taking a break during class and asking the student to end the behavior

# Disruptive Behavior - Step 2

- Step #2 (if behavior continues):

Let the student know that he/she will need to meet with you as soon as possible about his/her continued behavior.

Follow up in writing to the student via email outlining the behavior, the rules that were violated, and future expectations for class participation through a written warning.

The warning should also include notice that any subsequent violation of the classroom rules will result in the instructor filing a Student Code of Conduct report with the Office of Student Conduct for disruptive behavior and failure to comply.

Follow-through and Follow-up

# Disruptive Behavior - Step 3

- Step #3: If the student has not changed his/her behavior, consult with the Office of Student Conduct:

A report should be submitted:

via email to the Office of Student Conduct at [osc@indiana.edu](mailto:osc@indiana.edu)

via online form at <https://studentaffairs.indiana.edu/student-conduct/file-a-report.shtml>

Someone will contact you for additional details and documentation.

Always keep your supervisor, department head, or dean notified as well.

If you would like to consult prior to submitting a report, call OSC at 812-855-5419 or email OSC at [osc@indiana.edu](mailto:osc@indiana.edu)

# Tips for Addressing Disruptive Behavior

- If you meet with a disruptive student, do it privately (meaning not in front of a class).
  - You may need to have colleagues or a supervisor present
  - Remain calm
  - Be specific with the student regarding behavior
  - Review classroom policies
  - Ask questions
  - Focus on areas of agreement
  - Document everything

# Threatening Behavior

- If you meet with a troubled student, be sure to establish some connection with others. Let someone know.

Will others be around?

- Step #1: Leave the area immediately.
- Step #2: Call the police by dialing 9-1-1.
- Step #3: Anyone who observes what appears to be threatening behavior must report it to the Office of Student Conduct or Dean of Students Office.
- Threatening behavior requires us all to act.

# How You Can Support Students

# You can support students by:

- Calling our office directly when a student has a hold on their account, so the student can speak with us in that moment
- Reporting concerning behavior (mediation, sexual misconduct, disruptive behavior)
- Connecting students with the Student Advocates Office
- Encouraging students to call our office with questions
- Emphasizing the difference between the legal and the conduct processes
- Faculty/Staff Panel Interest





## DIVISION OF STUDENT AFFAIRS

# CARE TEAM SUPPORT

- Care Team is a collaborative unit aimed at providing support and assistance to students.
- Making a “Care Referral” is easy and can be anonymous.
- Can be used for undergraduate or graduate students.
- All reports are followed up on the next business day.
- As appropriate the Care Team will share information with faculty/staff so they can continue to support the student.

[go.iu.edu/CareReport](https://go.iu.edu/CareReport)

# Contact Us

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