THE COLLEGE OF
ARTS + SCIENCES

College Graduate Office
Owen Hall
812.856.3687
COLLGRAD@indiana.edu

REQUEST TO SUBSTITUTE ENGLISH FOR A FOREIGN LANGUAGE

College of Arts & Sciences, Graduate Office

This form is not to be used for certification of proficiency. It is to be used only for permission to substitute English.

University ID Number: _____ **Major Department**: _____

Full Name: _____

Native Country: _____ **Native Language**: _____

Formal English Training:

1. Age study began: _____

2. Total number of years of study: _____

Signatures of Approval:

_____ _____
Applicant Date

_____ _____
Director of Graduate Studies Date

_____ _____
Dean, College of Arts and Sciences, Graduate Office Date

Note: The student's TOEFL score should be sent to Linda S. Abe, Language Coordinator; Department of Second Language Studies; Memorial Hall, Room 312. Linda Abe will then send a memorandum certifying proficiency in English to the major department. The major department will forward the memorandum and this form to the College's Graduate Office.

FOR COLLEGE USE ONLY (The original form will be returned to the major department.)

Copies:
( ) University Graduate School
( ) Major Department
( ) Student

Date Updated: 22-Mar-16